



Mayor Javier Perea

Julia T. Brown Esq.  
City Manager

**SUNLAND PARK CITY COUNCIL**  
**NOTICE OF MEETING**  
**Regular Meeting Agenda**  
**October 2, 2018 - 6:00 PM**  
**City Hall, City Council Chambers**  
**1000 McNutt Rd.**

Councilor Jessica Avila, District 1  
Councilor Daisy G. Lira, District 2  
Councilor Bertha A. Salmon, District 3  
Councilor Carolina Renteria, District 4  
Councilor Olga Nunez, District 5  
Councilor Donald McBride, District 6

**CALL TO ORDER & ROLL CALL**

*Announce the presence of a Quorum.*

**PLEDGE OF ALLEGIANCE**

**CONFLICT OF INTEREST**

*At the opening of each council meeting, the mayor shall ask if any member of the city council, city manager, or any member of the city staff has any known conflict of interest with any item on the agenda.*

**APPROVAL OF AGENDA**

**PUBLIC COMMENT**

*Residents must sign up with the City Clerk to address the City Council. Comments are limited to 3 Minutes, and there will be a maximum of 30 Minutes allowed for Public Comment.*

**REMARKS AND INQUIRIES BY THE CITY COUNCIL**

**PROCLAMATION**

- 1. Proclamation by the City of Sunland Park making October 5<sup>th</sup> 2018: "MANUFACTURING MONTH."** *(Mayor Javier Perea)*

**PRESENTATION**

- 2. Presentation for 10 Years of Service to Police Sergeant Amador Quintana, III.** *(Gloria Irigoyen, Human Resource Director)*
- 3. Presentation of NM 273 Regional Management Drainage Study (RMDS).** *(Hector Rangel, Public Works Director)*

**CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- 4. Approve Minutes of the 9/18/18 Regular Meeting of the Sunland Park City Council.** *(Daniel Carranco, City Clerk)*
- 5. Approval of a resolution requesting a Budget Adjustment Fiscal Year 2018-2019 seeking 82K from Environmental Tax reserve and 43K from General Fund reserves; related to Anapra Pump Station Improvement Phase I.** *(Hector Rangel, Public Works Director)*

**NEW BUSINESS AND RESOLUTIONS**

- 6. Approval of a Resolution adopting a Senior Infrastructure Capital Improvement Plan (ICIP) for 2020-2024.** *(Louise Marquez, CED Director)*

**ORDINANCE**

- 7. Approval of an Ordinance authorizing the issuance and sale of City of Sunland Park New Mexico Taxable Industrial Revenue Bonds up to \$22,000,000 (Stampede Meat Inc. Project).** *(Julia T. Brown, City Manager)*

**MAYOR'S REPORT**

**ADJOURNMENT**

**PLEASE NOTE:** If you are an individual with a disability who is in need of a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Office of the City Clerk at (575) 589-7565 at least 72 hours prior to the meeting.

**POSTED:** City Clerk's Office, Motor Vehicle Division, Public Health Office, Sunland Park Post Office, Sunland Park Library, Santa Teresa Post Office, Sunland Park Grocery, Mercedes Grocery, Carousel Convenience Store and Tierra Madre, Via Valencia, Edgemont, San Gabriel. Filed in the office of the City Clerk on the 27<sup>th</sup> day of September 2018.

*Daniel Carranco*  
Daniel Carranco, City Clerk

**AGENDA ITEM NO. 1**  
**CITY OF SUNLAND PARK**  
**CITY COUNCIL**  
(FOR INFORMATION ONLY)

---

**Meeting Date:** 10/2/18

**Submitted By:** Mayor Javier Perea

---

**Subject:** A Proclamation by the City of Sunland Park making the 5<sup>th</sup> of October 2018: "MANUFACTURING MONTH."

---

**Fiscal Impact:**

Amount Budgeted: N/A

Fund: N/A

Amount Available: N/A

---

**Background:** THE UNITED STATES NATIONAL INSTITUTE OF SCIENCE AND TECHNOLOGY HAS ANNOUNCED OBSERVANCE OF OCTOBER 5<sup>th</sup> AS NATIONAL MANUFACTURING DAY 2018.

MANUFACTURING HAS A POWERFUL AND POSITIVE IMPACT ON NEW MEXICO'S ECONOMY

NEW MEXICO MANUFACTURERS EMPLOY MORE THAN 26,000 NEW MEXICANS. THE MANUFACTURING SECTOR IN NEW MEXICO EXPORTED OVER \$3.5 BILLION IN GOODS AND SERVICES IN 2016.

EXPORTS OF NEW MEXICO'S MANUFACTURED GOODS INCREASED MORE THAN 150 PERCENT FROM 2010 TO 2015. MANUFACTURERS THROUGHOUT THE STATE INVITE GUESTS TO TOUR THEIR FACILITIES DURING MANUFACTURING MONTH TO SEE WHAT IS TRULY NEW MEXICO MADE.

---

**Recommendation:** Approve.

## PROCLAMATION

**WHEREAS,** THE UNITED STATES NATIONAL INSTITUTE OF SCIENCE AND TECHNOLOGY HAS ANNOUNCED OBSERVANCE OF OCTOBER 5<sup>th</sup> AS NATIONAL MANUFACTURING DAY 2018; AND

**WHEREAS,** MANUFACTURING HAS A POWERFUL AND POSITIVE IMPACT ON NEW MEXICO'S ECONOMY; AND

**WHEREAS,** NEW MEXICO MANUFACTURERS EMPLOY MORE THAN 26,000 NEW MEXICANS; AND

**WHEREAS,** THE MANUFACTURING SECTOR IN NEW MEXICO EXPORTED OVER \$3.5 BILLION IN GOODS AND SERVICES IN 2016; AND

**WHEREAS,** THE AVERAGE ANNUAL SALARY IN THE MANUFACTURING SECTOR IN NEW MEXICO IN 2016 EXCEEDED \$58,000; AND

**WHEREAS,** IN 2016, GOODS MANUFACTURED IN NEW MEXICO ACCOUNTED FOR 96.6 PERCENT OF ALL EXPORTS FROM THE STATE; AND

**WHEREAS,** EXPORTS OF NEW MEXICO'S MANUFACTURED GOODS INCREASED MORE THAN 150 PERCENT FROM 2010 TO 2015; AND

**WHEREAS,** MANUFACTURERS THROUGHOUT THE STATE INVITE GUESTS TO TOUR THEIR FACILITIES DURING MANUFACTURING MONTH TO SEE WHAT IS TRULY **NEW MEXICO MADE**;

**NOW, THEREFORE, I, \_\_\_\_\_, MAYOR OF \_\_\_\_\_, NEW MEXICO, DO PROCLAIM THE MONTH OF OCTOBER, 2018, AS "MANUFACTURING MONTH."**



## What is Manufacturing Day?

It's a spotlight on manufacturing. A spotlight on New Mexico-made products. And on the more than 26,000 New Mexicans working in the manufacturing industry. It's an opportunity to enhance public knowledge about the economic impact of manufacturing in New Mexico.

## What's involved?

Manufacturers open their doors by hosting facility tours. The public attends; students, business associates and clients attend. Mayors, legislators and the governor participate.

Visitors get to see designs turned into products, products repurposed into other products — the range of human industry. They leave with more knowledge and inspiration. They talk. They see media coverage. Companies and sectors grow allies.

## Manufacturing Day helps:

- Students, parents and educators get inspired about careers in manufacturing.
- Customers, suppliers and business associates build deeper relationships.
- Media, legislators and future customers connect with manufacturers.

## What happened on Manufacturing Day last year?

- 2017 was the fifth year New Mexico participated in the annual national event.
- 50 events took place in 16 New Mexico communities.
- 31 New Mexico manufacturers hosted public or student tours or gave presentations.
- 350 students from 10 schools attended facility tours; 3,500 students attended career fairs.
- 12 proclamations were issued by mayors and the Governor.
- Hosts included commercial woodworking and lighting factories, herbal supplement and food producers, winemakers, manufacturers of beauty products and medical devices.
- State legislators and other decision makers attended tours in their districts.
- Mayors, city councilors and county commissioners participated.

## Get on board Manufacturing Day 2018!

National Manufacturing Day is October 5, but tours of New Mexico manufacturing facilities will be held October 10-30. Other events will take place throughout the month. In New Mexico, every day in October is Manufacturing Day! Here's how to get involved:

- Host a facility tour.
- Give a presentation to inspire students to consider a career in manufacturing.
- Network with local service providers and fellow manufacturers.
- Spread the good word about New Mexico manufacturing.
- Join the push for creating a climate that further encourages manufacturing in New Mexico.

*Manufacturing Day in New Mexico is sponsored by New Mexico MEP, a nonprofit organization that helps businesses transform their operations into efficient engines of growth. Learn more at [newmexicomep.org](http://newmexicomep.org).*

**AGENDA ITEM NO. 2**  
**CITY OF SUNLAND PARK**  
**CITY COUNCIL**  
(FOR INFORMATION ONLY)

---

**Meeting Date:** October 2, 2018

**Submitted By:** Gloria Y. Irigoyen, Human Resources Director

---

**Subject:** Presentation for 10 Years of Service to Police Sergeant Amador Quintana, III

---

**Fiscal Impact:**

Amount Budgeted: N/A

Fund: N/A

Amount Available: N/A

---

**Background:** Amador Quintana, III was hired on September 18, 2008 to serve as a police officer and has moved up the rank. He currently holds the position as Police Sergeant.

---

**Recommendation:** It is the recommendation of all in attendance to extend their congratulations to Sgt. Amador Quintana, III for his dedication and commitment to the City for his 10 years of Service in the Police Department.

**AGENDA ITEM NO. 3**  
**CITY OF SUNLAND PARK**  
**CITY COUNCIL**  
**(FOR INFORMATION ONLY)**

---

**Meeting Date:** 10/2/18

**Submitted By:** Hector Rangel  
Public Works Director

---

**Subject:** Presentation of NM 273 Regional Management Drainage Study (RMDS).

---

**Fiscal Impact:**

Amount Budgeted: N/A

Fund: N/A

Amount Available: N/A

---

**Background:**

---

**Recommendation:** Presentation

**AGENDA ITEM NO. 4**  
**CITY OF SUNLAND PARK**  
**CITY COUNCIL**  
(FOR INFORMATION ONLY)

---

**Meeting Date:** 10/2/2018

**Submitted By:** Daniel Carranco  
City Clerk

---

**Subject:** Approve Minutes of the 9/18/18 Sunland Park City Council Meeting.

---

**Fiscal Impact:**

Amount Budgeted: N/A

Fund: N/A

Amount Available: N/A

---

**Background:**

---

**Recommendation:** Approve.



Mayor Javier Perea

Julia T. Brown Esq.  
City Manager

**SUNLAND PARK CITY COUNCIL**  
**NOTICE OF MEETING**  
**Regular Meeting Minutes**  
**September 18, 2018 - 6:00 PM**  
**City Hall, City Council Chambers**  
**1000 McNutt Rd.**

Councilor Jessica Avila, District 1  
Councilor Daisy G. Lira, District 2  
Councilor Bertha A. Salmon, District 3  
Councilor Carolina Renteria, District 4  
Councilor Olga Nunez, District 5  
Councilor Donald McBride, District 6

**CALL TO ORDER & ROLL CALL**

---

Mayor Javier Perea called the meeting to order at 6:04 PM.

**Present:** Councilor Jessica Avila, Councilor Bertha A. Salmon, Councilor Donald McBride,

**Absent:** Councilor Olga Nuñez.

**Also present:** Louise Marquez, CED Director, Hector Rangel, Public Works Director,  
Andres Burciaga, Fire Chief and Daniel Carranco, City Clerk.

**NOTE:** Councilor Carolina Renteria arrived at 6:05pm; Councilor Daisy G. Lira arrived at 6:06pm and  
Councilor Olga Nuñez arrived at 6:11pm.

**PLEDGE OF ALLEGIANCE**

---

Councilor Jessica Avila

**CONFLICT OF INTEREST**

---

None

**APPROVAL OF AGENDA**

---

Councilor Donald McBride **moved** to approve the Agenda order. **Seconded** by Councilor Bertha Salmon.

All those in favor said "aye." Motion passed unanimously.

**Vote:** Motion (**summary:** Yes 6, No 0, Abstained 0)

**AYE:** Councilor Daisy G. Lira, Councilor Bertha A. Salmon, Councilor Carolina Renteria,  
Councilor Jessica Avila, Councilor Donald McBride, Councilor Olga Nuñez

**NAY:**

**ABSENT:**

**PUBLIC COMMENT**

---

Rocky Bacchus thanked City Council for passing the PACE Renewable Energy Ordinance.

**REMARKS AND INQUIRIES BY THE CITY COUNCIL**

---

**PRESENTATION**

---

**CONSENT AGENDA**

---

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

1. **Approve Minutes of the 9/4/18 Regular Meeting of the Sunland Park City Council.**  
*(Daniel Carranco, City Clerk)*
2. **Acceptance of the Sunland Park Housing Authority Financial Status Report Ending August 2018.** *(Concepcion Medina, Housing Authority Director)*
3. **Acceptance of Sunland Park Municipal Court Monthly State Fees Report.** *(Maria Rubio, Court Administrator)*



4. **Approve a Resolution for a Budget Adjustment for FY 2018-2019 related to RAID Grant.**  
*(Jaime Castro, City Planner)*
5. **A Resolution to approve a Budget Adjustment to Fiscal Year 2018-2019 Budget related to Anapra Pump.** *(Hector Rangel, Public Works Director)*
6. **Approval of a resolution authorizing the submittal of an application for funds through the Water Trust Board for construction services for Anapra Pump Station Phase II.** *(Hector Rangel, Public Works Director)* **REMOVED FROM CONSENT AGENDA**

Councilor Daisy Lira **moved** to approve the Consent Agenda. **Seconded** by Councilor Bertha Salmon.

A roll call was made. Motion passed unanimously.

**Vote:** Motion (**summary:** Yes 6, No 0, Abstained 0)

**AYE:** Councilor Daisy G. Lira, Councilor Bertha A. Salmon, Councilor Carolina Renteria, Councilor Jessica Avila, Councilor Donald McBride, Councilor Olga Nuñez

**NAY:**

**ABSENT:**

#### **ITEMS REMOVED FROM THE CONSENT AGENDA**

6. **Approval of a resolution authorizing the submittal of an application for funds through the Water Trust Board for construction services for Anapra Pump Station Phase II.** *(Hector Rangel, Public Works Director)*

Staff added the "amount" of funds to the resolution.

Councilor Olga Nuñez **moved** to approve the Item 6. **Seconded** by Councilor Donald McBride.

A roll call was made. Motion passed unanimously.

**Vote:** Motion (**summary:** Yes 6, No 0, Abstained 0)

**AYE:** Councilor Daisy G. Lira, Councilor Bertha A. Salmon, Councilor Carolina Renteria, Councilor Jessica Avila, Councilor Donald McBride, Councilor Olga Nuñez

**NAY:**

**ABSENT:**

#### **MAYOR'S REPORT**

#### **ADJOURNMENT**

Mayor Javier Perea adjourned meeting without objection at 6:29PM.

## **AGENDA ITEM NO. 5**

**CITY OF SUNLAND PARK**

**CITY COUNCIL**

(FOR INFORMATION ONLY)

---

**Meeting Date:** 10/2/18

**Submitted By:** Hector Rangel  
Public Works

Director

---

A resolution requesting a Budget Adjustment Fiscal Year 2018-2019 seeking 82K from Environmental Tax reserve and 43K from General Fund reserves; related to Anapra Pump Station Improvement Phase I.

**Subject:** Approval of \$82,000 from the Environmental Tax Fund to be moved into to the 088 Fund to be used in conjunction with the Colonias awarded budget for improvements.

---

**Fiscal Impact:**

Amount Budgeted: \$625,000.00

Fund: 074

Amount Available:

---

The apparent low bid for the Anapra Storm Water Pump Station Improvements Phase I came in at \$776,524.46 which is approximately \$300,000 over the anticipated budget, though with redirecting a Capital Outlay Appropriation (15-0774) in the amount of \$100,000, this request is one of two, to complete the funding needed.

**Background:**

---

**Recommendation:** Approve.

**CITY OF SUNLAND PARK  
RESOLUTION 2018- \_\_\_\_**

**A RESOLUTION TO APPROVE A BUDGET ADJUSTMENT TO FISCAL YEAR 2018-2019  
BUDGET.**

The City council is informed that:

**WHEREAS**, Authorization to increase the Fiscal Year 2018-2019 GF 001 transfer out for 43000 and fund 088 transfer in and expenditures for 43000, and SW fund 074 expenditures for 82,000

**WHEREAS**, the City of Sunland Park requests budget increase of 125,000 for completion of Anapra storm water pump station improvements Phase I construction;

**WHEREAS**, a resolution demonstrating approval budget increase by the City Council is required by the State's Department of Finance and administration.

**NOW THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Sunland Park on behalf of the City of Sunland Park hereby approves the above budget adjustment and DFA's budget form attached as attachment (A)

**PASSED, ADOPTED AND APPROVED this 2nd day of October 2018.**

ATTEST BY:

\_\_\_\_\_  
Daniel Carranco, City Clerk

\_\_\_\_\_  
Javier Perea, Mayor

Roll Call Vote:

Councilor Jessica Avila \_\_\_\_\_  
Councilor Daisy G. Lira \_\_\_\_\_  
Councilor Donald Mc Bride \_\_\_\_\_  
Councilor Olga Nunez \_\_\_\_\_  
Councilor Carolina Renteria \_\_\_\_\_  
Councilor Bertha Salmon \_\_\_\_\_

ENTITY NAME:  
 FISCAL YEAR:  
 DFA Resolution Number:

City of Sunland Park Resolution #2018 -  
FY 18-19

For Local Government Division use only:

(A) ENTITY RESOLUTION NUMBER	(B) FUND	(C) REVENUE EXPENDITURE TRANSFER (TO or FROM)	(D) APPROVED BUDGET	(E) ADJUSTMENT	(F) ADJUSTED BUDGET	(G) PURPOSE
2018	101	001-9-00-98200	929,416	43,000	972,416	storm water pump station imp phase I
2018	300	088-9-00-98100	439,029	43,000	482,029	storm water pump station imp phase I
2018	300	088-5-13-91251	2,126,627	43,000	2,169,627	storm water pump station imp phase I
2018	500	074-5-23-91100	224,945	82,000	306,945	storm water pump station imp phase I

ATTEST:  
 Daniel Carranco City Clerk (Date) Mayor Javier Perea (Date)

Column A: Enter the Resolution Number;  
 Column B: Enter the DFA FUND Number affected;  
 Column C: Enter REVENUE, EXPENDITURE or TRANSFER TO or TRANSFER FROM;  
 Column D: Enter APPROVED BUDGET;  
 Column E: Enter ADJUSTMENT *(enter decreases as a negative)*;  
 Column F: ADJUSTED BUDGET is Column D plus Column E;  
 Column G: Enter PURPOSE.

**AGENDA ITEM NO. 6**  
**CITY OF SUNLAND PARK**  
**CITY COUNCIL**  
(FOR INFORMATION ONLY)

---

**Meeting Date:** 10/2/18

**Submitted By:** Louise Marquez  
CED Director

---

**Subject:** Approval of a Resolution adopting a Senior Infrastructure Capital Improvement Plan (ICIP) for 2020-2024.

---

**Fiscal Impact:**

Amount Budgeted: N/A

Fund: N/A

Amount Available: N/A

---

**Background:**

---

**Recommendation:** Approve.

**RESOLUTION NO. 2018-\_\_**

**APPROVAL OF A RESOLUTION ADOPTING A SENIOR CENTER INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) FOR 2020-2024.**

**WHEREAS,** the City of Sunland Park recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

**WHEREAS,** in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

**WHEREAS,** systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

**WHEREAS,** this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

**NOW, THEREFORE,** be it resolved by the governing body of the City of Sunland Park;

**(I)**

**THAT,** The City of Sunland Park has adopted the attached FY 2020-2024 Senior Center Infrastructure Capital Improvement Plan, (see attachment "A") and

**(II)**

**THAT,** It is intended that the Senior Citizen Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.

**(III)**

**THAT,** This resolution supersedes Resolution No. 2016-44

**PASSED, APPROVED and ADOPTED** by the governing body at its meeting of October 2<sup>nd</sup>, 2018.

**ATTEST**

\_\_\_\_\_  
Daniel Carranco, City Clerk

\_\_\_\_\_  
Javier Perea, Mayor

**Roll Call:**

Mayor Pro-Temp Donald McBride \_\_\_\_\_  
Councilor Olga Nunez \_\_\_\_\_  
Councilor Carolina Renteria \_\_\_\_\_  
Councilor Daisy Lira \_\_\_\_\_  
Councilor Bertha Salmon \_\_\_\_\_  
Councilor Jessica Avila \_\_\_\_\_

---

## Infrastructure Capital Improvement Plan FY 2020-2024

---

### ICIP for Sunland Park Center

**Contact:** Louise B. Marquez  
1000 McNutt  
Sunland Park, NM 88063

**Telephone No.:** (575) 589-3631

**Email Address:** louise.marquez@sunlandpark-nm.gov

**County:** Dona Ana

**Entity Type:** SF

**Procurement Officer Name:** Raquel Alarcon

**Telephone No.:** (575) 589-3631 x1300

**Email Address:** raquel.alarcon@sunlandpark-nm.gov

**Financial Officer Name:** Raquel Alarcon

**Telephone No.:** (575) 589-3631 x1300

**Email Address:** raquel.alarcon@sunlandpark-nm.gov

#### Executive Order 2013-006 Compliance

Is your entity compliant with Executive Order 2013-006? Yes

Does your entity have an asset management plan and/or inventory listing of capital assets? Yes

#### Entity Planning: Process, Nature/Effect/Options/Recommendations of Trends

##### Process

Projects were prioritized based on discussions with the Senior Center, City Department Directors, City Councilors, and with input from the general public. The City Council made a final determination of the priority ranking of each individual project at a regularly scheduled City Council Meeting.

##### Goals

To establish an ICIP for the Senior Center that is both comprehensive and feasible that ensures the success of the facility and its programs.

##### Factors/Trends Considered

The City of Sunland Park is estimating a 6% growth rate and is therefore taking a positive approach to meeting the needs of its senior community.

---

**Infrastructure Capital Improvement Plan FY 2020-2024**

---

**Sunland Park Center  
Project Summary**

ID	Year	Rank	Project Title	Category	Funded to date	2020	2021	2022	2023	2024	Total Project Cost	Amount Not Yet Funded	Phases?
33461	2020	002	Interior Equipment	Equipment - Senior Center Equipment	0	200,000	0	0	0	0	200,000	200,000	No
33462	2020	003	ADA Improvements	Facilities - Senior Facilities	0	150,000	0	0	0	0	150,000	150,000	No
33460	2020	004	City Vehicles - Vans	Vehicles - Senior Facility Vehicle	0	825,000	500,000	250,000	0	0	1,575,000	1,575,000	Yes
33464	2020	005	Solar Senior Building	Facilities - Senior Facilities	0	150,000	0	0	0	0	150,000	150,000	No

<b>Number of projects:</b>	5													
<b>Grand Totals</b>	<b>Funded to date:</b>	<b>Year 1:</b>	<b>Year 2:</b>	<b>Year 3:</b>	<b>Year 4:</b>	<b>Year 5:</b>	<b>Total Project Cost:</b>							<b>Total Not Yet Funded:</b>
	0	1,425,000	500,000	250,000	0	0	2,175,000							2,175,000



## Infrastructure Capital Improvement Plan FY2020-2024

### ICIP Capital Project Description

**Year/Rank:** 2020 001      **Priority:** High      **ID:** 33459  
**Project Title:** Senior Center Building Improvements      **Class:** Renovate/Repair      **Type/Subtype:** Facilities - Senior Facilities  
**Contact Name:** Louise B. Marquez      **Contact Phone:** (575) 589-3631      **Contact E-mail:** louise.marquez@sunlandpark-nm.gov  
**Total project cost:** 100,000      **Proposed project start date:** July 2019  
**Project Location:** 1000 McNutt Sunland Park NM 88063      **Latitude:** 31.80N      **Longitude:** 106.56W  
**Legislative Language:** To plan, design, construct, purchase, and install senior center building improvements including flooring and a courtyard for the City of Sunland Park in Dona Ana County.  
**Scope of Work:** To design, construct, purchase, and install senior center building improvements including the replacement of flooring and the construction of a new courtyard. Replacement flooring will be purchased and installed. A courtyard will be created to make use of unused outdoor space. The new courtyard will include the installation of a concrete pad for accessibility and ADA compliance; a seating area to include benches and tables; landscaping; and shade protection.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s)	
					Received	Comment
CAP	100,000	No	0	0		
SGRANT	100,000	No	0	0		
SLOAN	100,000	No	0	0		
FGRANT	100,000	No	0	0		
FLOAN	100,000	No	0	0		
CDBG	100,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>600,000</b>		<b>0</b>	<b>0</b>		

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
		2020	2021	2022	2023	2024	

**Infrastructure Capital Improvement Plan FY2020-2024**

Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	No	0	10,000	0	0	0	0	10,000
Construction	No	0	80,000	0	0	0	0	80,000
Furnishing/Equipment	No	0	10,000	0	0	0	0	10,000
<b>TOTALS</b>		<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>
<b>Amount Not Yet Funded</b>		<b>100,000</b>						

**PHASING BUDGET**

Can this project be phased? No

Phasing: Stand Alone: Yes Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	<b>0</b>						

## Infrastructure Capital Improvement Plan FY2020-2024

Has your local government/agency budgeted for operating expenses for the project when it is completed?	No
If no, please explain why: Will be included in the next budget	
<b>ANNUAL OPERATING BUDGET</b>	<b>YEAR 1      YEAR 2      YEAR 3      YEAR 4      YEAR 5      TOTAL</b>
Annual Operating Expenses plus Debt Service	0            0            0            0            0            0
Annual Operating Revenues	0            0            0            0            0            0

Does the project lower operating costs?

No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?      10-15 years

(b) Has the project had public input and buy-in?      Yes

(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?      Yes

(d) Regionalism - Does the project directly benefit an entity other than itself?      No

If yes, please list the other entity.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?      Yes

Please explain.      The public works director will oversee the project.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?      Yes

If yes, please explain.      Quality of life amenities are necessary for attracting businesses and workers.

(g) Does the project benefit all citizens within a recognized region, district or political subdivision?      Yes

If yes, please explain and provide the number of people that will benefit from the project.      All citizens will benefit from improved community amenities. Approximately 16,000 will benefit.

---

## Infrastructure Capital Improvement Plan FY2020-2024

---

(b) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

## Infrastructure Capital Improvement Plan FY2020-2024

### ICIP Capital Project Description

**Year/Rank** 2020 002 **Priority:** High ID:33461  
**Project Title:** Interior Equipment **Class:** Replace Existing **Type/Subtype:** Equipment - Senior Center Equipment  
**Contact Name:** Louise B. Marquez **Contact Phone:** (575) 589-3631 **Contact E-mail:** louise.marquez@sunlandpark-nm.gov  
**Total project cost:** 200,000 **Proposed project start date:** July 2019  
**Project Location:** 1000 McNutt Sunland Park NM 88063 **Latitude:** 31.80N **Longitude:** 106.56W  
**Legislative Language:** To purchase, install and equip kitchen tables, chairs, and booths for the Senior Center for the City of Sunland Park in Dona Ana County.  
**Scope of Work:** To purchase, install and equip kitchen tables, chairs, and booths for the Senior Center. Tables and chairs will be replaced with new equipment.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc. Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s)	
					Received	Comment
CAP	200,000	No	0	0		
SGRANT	200,000	No	0	0		
SLOAN	200,000	No	0	0		
FGRANT	200,000	No	0	0		
FLOAN	200,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>1,000,000</b>		<b>0</b>	<b>0</b>		

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2020	2021	2022	2023	2024	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0

**Infrastructure Capital Improvement Plan FY2020-2024**

Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0
Furnishing/Equipment	No	0	200,000	0	0	0	0	200,000
<b>TOTALS</b>		<b>0</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>
<b>Amount Not Yet Funded</b>		<b>200,000</b>						

**PHASING BUDGET**

Can this project be phased? No

Phasing: Stand Alone: Yes Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	<b>0</b>						

## Infrastructure Capital Improvement Plan FY2020-2024

Has your local government/agency budgeted for operating expenses for the project when it is completed?							No
If no, please explain why: No maintenance needed on equipment							
<b>ANNUAL OPERATING BUDGET</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>YEAR 4</b>	<b>YEAR 5</b>	<b>TOTAL</b>	
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0	
Annual Operating Revenues	0	0	0	0	0	0	

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 10-15 years

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes

(d) Regionalism - Does the project directly benefit an entity other than itself? No

If yes, please list the other entity.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Please explain. The public works director will oversee the project.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

If yes, please explain. Quality of life amenities are necessary to attract businesses and workers.

(g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and provide the number of people that will benefit from the project. Community amenities benefit all residents. Approximately 16,000 will benefit.

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and No

---

## Infrastructure Capital Improvement Plan FY2020-2024

---

unavoidable? Emergencies must be documented by a Subject Matter Expert.

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)



## Infrastructure Capital Improvement Plan FY2020-2024

### ICIP Capital Project Description

**Year/Rank:** 2020 003      **Priority:** High      **ID:** 33462  
**Project Title:** ADA Improvements      **Class:** Renovate/Repair      **Type/Subtype:** Facilities - Senior Facilities  
**Contact Name:** Louise B. Marquez      **Contact Phone:** (575) 589-3631      **Contact E-mail:** louise.marquez@sunlandpark-nm.gov  
**Total project cost:** 150,000      **Proposed project start date:** July 2019  
**Project Location:** 1000 McNut Sunland Park NM 88063      **Latitude:** 31.796N      **Longitude:** 106.56W  
**Legislative Language:** To plan, design, construct, purchase, install and equip ADA improvements, including sidewalks, at the Senior Center for the City of Sunland Park in Dona Ana County.  
**Scope of Work:** To plan, design, construct, purchase, install and equip ADA improvements at the Senior Center. This project will include the renovation of sidewalks on the outer part of the center.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc. Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s)	
					Received	Comment
CAP	150,000	No	0	0		
SGRANT	150,000	No	0	0		
SLOAN	150,000	No	0	0		
FGRANT	150,000	No	0	0		
FLOAN	150,000	No	0	0		
CDBG	150,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>900,000</b>		<b>0</b>	<b>0</b>		

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

	Completed	Funded to Date	Estimated Costs Not Yet Funded					Total Project Cost
			2020	2021	2022	2023	2024	
Water Rights	N/A	0	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0	0

**Infrastructure Capital Improvement Plan FY2020-2024**

Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	0	25,000	0	0	0	0	25,000
Design (Engr./Arch.)	No	0	25,000	0	0	0	0	25,000
Construction	No	0	50,000	0	0	0	0	50,000
Furnishing/Equipment	No	0	50,000	0	0	0	0	50,000
<b>TOTALS</b>		0	150,000	0	0	0	0	150,000
<b>Amount Not Yet Funded</b>			150,000					

**PHASING BUDGET**

Can this project be phased? No

Phasing: Stand Alone: Yes Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	0						

**Infrastructure Capital Improvement Plan FY2020-2024**

Has your local government/agency budgeted for operating expenses for the project when it is completed?							Yes
If no, please explain why:							
<b>ANNUAL OPERATING BUDGET</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>YEAR 4</b>	<b>YEAR 5</b>	<b>TOTAL</b>	
Annual Operating Expenses plus Debt Service	5,000	5,000	5,000	5,000	5,000	25,000	
Annual Operating Revenues	5,000	5,000	5,000	5,000	5,000	25,000	

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 10-15 years

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes

(d) Regionalism - Does the project directly benefit an entity other than itself? No

If yes, please list the other entity.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Please explain. The public works director will oversee the project.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

If yes, please explain. Quality of life amenities are necessary to attract businesses and workers.

(g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and provide the number of people that will benefit from the project. All residents will benefit from community amenities. Approximately 16,000 will benefit.

---

## Infrastructure Capital Improvement Plan FY2020-2024

---

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.

No

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

## Infrastructure Capital Improvement Plan FY2020-2024

### ICIP Capital Project Description

**Year/Rank** 2020 004 **Priority:** High **ID:**33460  
**Project Title:** City Vehicles - Vans **Class:** New **Type/Subtype:** Vehicles - Senior Facility Vehicle  
**Contact Name:** Louise B. Marquez **Contact Phone:** (575) 589-3631 **Contact E-mail:** louise.marquez@sunlandpark-nm.gov  
**Total project cost:** 1,575,000 **Proposed project start date:** July 2019  
**Project Location:** 1000 McNutt Sunland Park NM 88063 **Latitude:** 31.80N **Longitude:** 106.56W  
**Legislative Language:** To purchase and equip vehicles for the City of Sunland Park Senior Center in Dona Ana County.  
**Scope of Work:** To purchase and equip vans or city vehicles for senior program use. Three vans to be purchased in 2020, two vans in 2021, and one van in 2022. The City currently does not have any senior program vehicles. All vehicles will be new to the program.

**Secured and Potential Funding Budget:**

State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.

Please complete table below with all secured and potential funding sources.

Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s)	
					Received	Comment
LFUNDS	100,000	No	0	0		
CAP	825,000	No	0	0		
SGRANT	825,000	No	0	0		
SLOAN	825,000	No	0	0		
FGRANT	825,000	No	0	0		
FLOAN	825,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>4,225,000</b>		<b>0</b>	<b>0</b>		

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

	Completed	Funded to Date	Estimated Costs Not Yet Funded				Total Project Cost
			2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0

**Infrastructure Capital Improvement Plan FY2020-2024**

Easements and Rights of Way	NA	0	0	0	0	0	0	0	0
Acquisition	NA	0	0	0	0	0	0	0	0
Archaeological Studies	NA	0	0	0	0	0	0	0	0
Environmental Studies	NA	0	0	0	0	0	0	0	0
Planning	NA	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	NA	0	0	0	0	0	0	0	0
Construction	NA	0	0	0	0	0	0	0	0
Furnishing/Equipment	No	0	825,000	500,000	250,000	0	0	0	1,575,000
<b>TOTALS</b>		0	825,000	500,000	250,000	0	0	0	1,575,000
<b>Amount Not Yet Funded</b>		<b>1,575,000</b>							

**PHASING BUDGET**

Can this project be phased? Yes

Phasing: Stand Alone: No Multi-Phased: Yes

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	825,000	No	No	No	Yes	No	6
2	500,000	No	No	No	Yes	No	6
3	250,000	No	No	No	Yes	No	6
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	<b>1,575,000</b>						

## Infrastructure Capital Improvement Plan FY2020-2024

Has your local government/agency budgeted for operating expenses for the project when it is completed?							No
If no, please explain why: Will be budgeted upon funding award.							
<b>ANNUAL OPERATING BUDGET</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>YEAR 4</b>	<b>YEAR 5</b>	<b>TOTAL</b>	
Annual Operating Expenses plus Debt Service	0	0	0	0	0	0	
Annual Operating Revenues	0	0	0	0	0	0	

Does the project lower operating costs? No

If yes, please explain and provide estimates of operating savings

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 10-15 years

(b) Has the project had public input and buy-in? Yes

(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes

(d) Regionalism - Does the project directly benefit an entity other than itself? No

If yes, please list the other entity.

(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

Please explain. The public works director will oversee the project.

(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

If yes, please explain. Community amenities are necessary to attract businesses and workers.

(g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and provide the number of people that will benefit from the project. Community amenities benefit all residents. Approximately 16,000 will benefit.

(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and No

---

## Infrastructure Capital Improvement Plan FY2020-2024

---

unavoidable? Emergencies must be documented by a Subject Matter Expert.

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)



## Infrastructure Capital Improvement Plan FY2020-2024

### ICIP Capital Project Description

**Year/Rank** 2020 005      **Priority:** High      **ID:**33464  
**Project Title:** Solar Senior Building      **Class:** New      **Type/Subtype:** Facilities - Senior Facilities  
**Contact Name:** Louise B. Marquez      **Contact Phone:** (575) 589-3631      **Contact E-mail:** louise.marquez@sunlandpark-nm.gov  
**Total project cost:** 150,000      **Proposed project start date:** July 2019  
**Project Location:** 1000 McNutt Sunland Park NM 88063      **Latitude:** 31.796N      **Longitude:** 106.56W  
**Legislative Language:** To plan, design, construct, purchase, install and equip solar system to the Senior Center in Sunland Park in Dona Ana County.  
**Scope of Work:** To plan, design, construct, purchase, install and equip solar system to the Senior Center. New solar system will be installed.

Secured and Potential Funding Budget:						
State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.						
Please complete table below with all secured and potential funding sources.						
Funding Source(s)	Funding Amount	Applied For? Yes or No	Amount Secured	Amt Expended to Date	Date(s) Received	Comment
CAP	150,000	No	0	0		
SGRANT	150,000	No	0	0		
SLOAN	150,000	No	0	0		
FGRANT	150,000	No	0	0		
FLOAN	150,000	No	0	0		
CDBG	150,000	No	0	0		
	0	No	0	0		
	0	No	0	0		
<b>TOTALS</b>	<b>900,000</b>		<b>0</b>	<b>0</b>		

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.							
	Completed	Funded to Date	Estimated Costs Not Yet Funded				Total Project Cost
			2020	2021	2022	2023	
Water Rights	N/A	0	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0	0

**Infrastructure Capital Improvement Plan FY2020-2024**

Acquisition	N/A	0	0	0	0	0	0	0
Archaeological Studies	N/A	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0
Planning	No	0	25,000	0	0	0	0	25,000
Design (Engr./Arch.)	No	0	25,000	0	0	0	0	25,000
Construction	No	0	50,000	0	0	0	0	50,000
Furnishing/Equipment	No	0	50,000	0	0	0	0	50,000
<b>TOTALS</b>		0	150,000	0	0	0	0	150,000
<b>Amount Not Yet Funded</b>			150,000					

**PHASING BUDGET**

Can this project be phased? No

Phasing: Stand Alone: Yes Multi-Phased: No

A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.

A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.

If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
<b>TOTAL</b>	0						

## Infrastructure Capital Improvement Plan FY2020-2024

Has your local government/agency budgeted for operating expenses for the project when it is completed?							Yes
If no, please explain why:							
<b>ANNUAL OPERATING BUDGET</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>YEAR 4</b>	<b>YEAR 5</b>	<b>TOTAL</b>	
Annual Operating Expenses plus Debt Service	5,000	5,000	5,000	5,000	5,000	25,000	
Annual Operating Revenues	5,000	5,000	5,000	5,000	5,000	25,000	

Does the project lower operating costs? Yes  
 If yes, please explain and provide estimates of operating savings It will reduce energy costs.

Entities who will assume the following responsibilities for this project:

	Fiscal Agent:	Own:	Operate:	Own Land:	Own Asset:	Maintain:
	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park	City of Sunland Park
Lease/operating agreement in place?	No	No		No	No	No

More detailed information on project.

- (a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement? 10-15 years
- (b) Has the project had public input and buy-in? Yes
- (c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele? Yes
- (d) Regionalism - Does the project directly benefit an entity other than itself? No  
 If yes, please list the other entity.
- (e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes  
 Please explain. The public works director will oversee the project.
- (f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No  
 If yes, please explain. Quality of life amenities are necessary to attract businesses and workers.
- (g) Does the project benefit all citizens within a recognized region, district or political subdivision? Yes  
 If yes, please explain and provide the number of people that will benefit from the project. Community amenities benefit all residents. Approximately 16,000 will benefit.
- (h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and No

---

## Infrastructure Capital Improvement Plan FY2020-2024

---

unavoidable? Emergencies must be documented by a Subject Matter Expert.

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)